

# PAS Enquiry - Outpatient Search

## PAS IP/OP/Pathology Results Enquiry Menu

After logging into CORE select the **PAS IP/OP/Pathology Results Enquiry** option and the Enquiry menu will appear.

```
1  RI      RI Patient Details
2  HIPS    Inpatient Search
3  HIWD    Display Patients on Ward
4  HISM    Inpatient Stay Movements
5  HOPS    Outpatient Search
6  HOAH    Outpatient Appointment History
7  HOSWS   Clinic Workload Print
8  HOCE    Clinic Enquiry
9  HOCA    Clinic Attendance List
10 PENQ    Pathology Enquiry
11 MPUSER  PAS USER UTILITIES
12 HIPM    Past Inpatient Movements
```

Current Organisation: TR

[ ]

## Patient Search

This option will display outstanding and recent past outpatient appointments.

Enter the patient hospital CR number or search using the patient details. The patient's name will appear on the next screen. Check this is the correct patient.

At the bottom of the screen the following command prompts are displayed;

## Outpatient Appointment History screen commands:

**A P P**

Appointments **AP**ointments

**H A**

display **H**ospital **A**ttendances

**L E**

Letters **LE**tters

**L A**

Labels **LA**bel

**O**

Other **O**ther

To view the patients appointments enter **A P P** and press return. The Appointments screen will open and recent past appointments and outstanding appointments will be displayed.

| HOPS   | APPOINTMENTS         | v3 Train CL             |     |         |
|--|----------------------|-------------------------|-----|---------|
| MUSGRAVE, ERNEST   |                      | C.R. Number : C005927   |     |         |
| 1  | 17-DEC-2007 STOAJ/1T | R G MO AM OPHTHALMOLOGY | Att | A.Repts |
| 2  | 30-JAN-2008 REGMW/6C | R G WE PM ORTHOPAEDIC   | Att | IP W/L  |
| 3  | 14-JAN-2008 SLAAL/1T | R G MO AM CARDIO        | DNA | Apptmnt |
| 4  | 25-FEB-2008 STOAJ/CI | R G MO AM OPHTHALMOLOGY | Att | Open    |
| Outstanding Appointments                                     |                      |                         |     |         |
| 5  | 07-MAY-2008 REGMW/6T | R G WE PM REGAN         | F/U | 1230    |
| 6  | 03-APR-2008 JOHRT/8T | R G TH PM CARDIOLOGY    | New | 1400    |
| eXit/Other Appts/create Tracer/List Tracers/DisplaY appt [ ] |                      |                         |     |         |

The top and bottom half of the screen will only display 5 appointments, therefore to view more appointments type **O A** for Other Appts and press the return key and if there are more appointments these will be displayed.

Online URL: <https://elearning.cornwall.nhs.uk/site/kb/article.php?id=91>