

## PAS Enquiry - PAS User Utilities

### PAS IP/OP/Pathology Results Enquiry Menu

After logging into CORE select the **PAS IP/OP/Pathology Results Enquiry** option and the Enquiry menu will appear.

```
1  RI      RI Patient Details
2  HIPS    Inpatient Search
3  HIWD    Display Patients on Ward
4  HISM    Inpatient Stay Movements
5  HOPS    Outpatient Search
6  HOAH    Outpatient Appointment History
7  HOSWS   Clinic Workload Print
8  HOCE    Clinic Enquiry
9  HOCA    Clinic Attendance List
10 PENQ    Pathology Enquiry
11 MPUSER  PAS USER UTILITIES
12 HIPM    Past Inpatient Movements
```

Current Organisation: TR

[ ]

### PAS User Utilities

The main facilities used from this function are:

```
MPUSER                PAS USER UTILITIES                CACHÉ TESTJP

1  AO      Swap Organisation
2  ACPW    Change Password
3  ACPG    Change Printer Group
4  HGLB    Multi-Patient PAS Patient ID Labels
5  HGFF    Free Format Labels
6  HGQL    Quick Labels and Letters Print
7  HIHF    Casenote Frontsheet/HMR1
8  HIBF    Bulk Casenote Frontsheet Requester
9  HOBL    Outpatient Bulk Labels
10 HODA    Hospital Attendances
11 HZSP    PAS Spoolfile

Current Organisation: TR

[      ]
```

**Swap Organisation.** - If you require to view in depth, outpatient or inpatient episodes held in a different hospital select the appropriate hospital from this option by number or code. For example, type **F A** for Falmouth and press **Ay** and press the return key to accept your selection.

**Change Password.** - You will be required to enter your old password and then enter the new password twice to verify it.

**Change Printer Group.** - Allows you to select a new printer group.

**Multi-Patient labels.** - Allows you to print labels for more than one patient.

**Free Form Labels** (No longer used).

**Quick labels** and letter prints. - Used to print patient I D labels, open the PAS Inpatient - Printing labels page for more information.

Online URL: <https://elearning.cornwall.nhs.uk/site/kb/article.php?id=90>