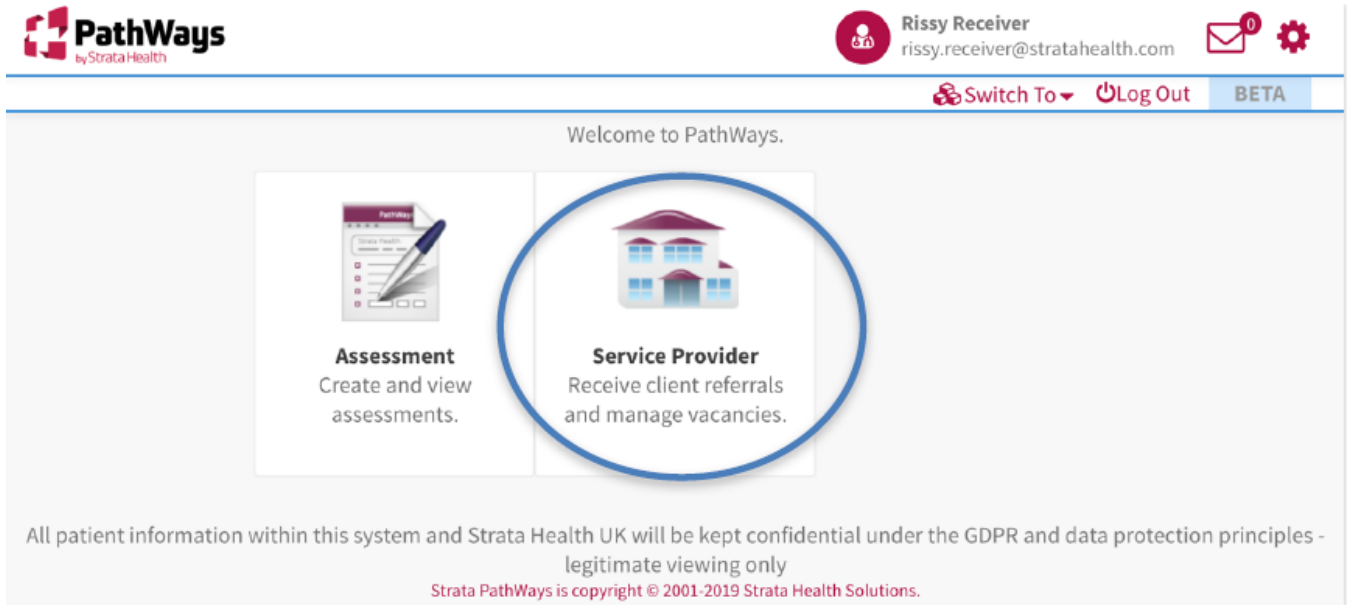
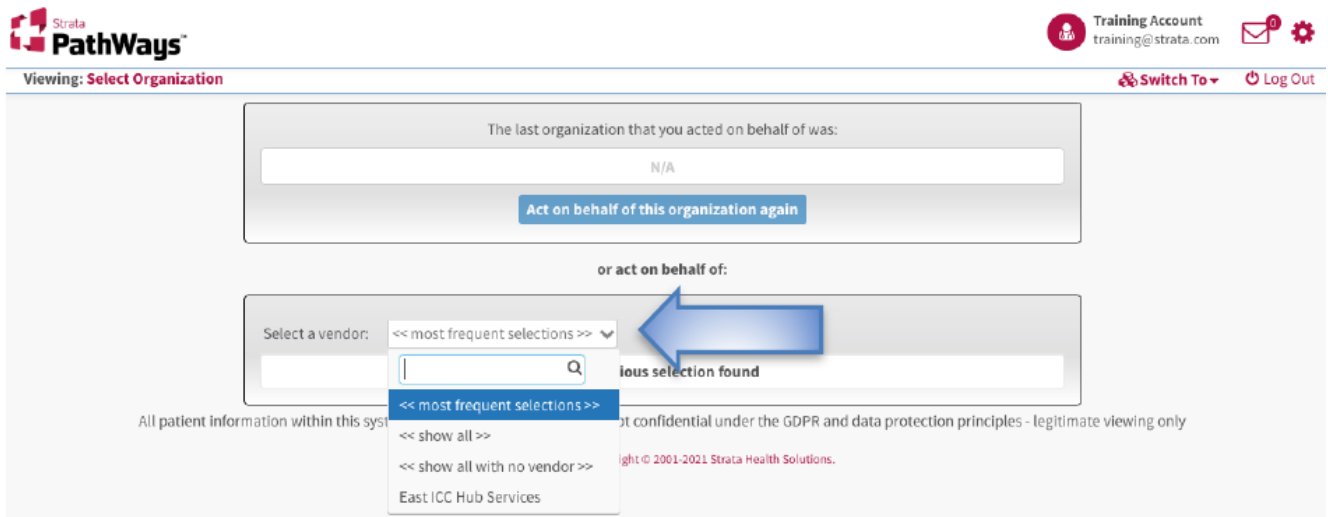


Reviewing Referrals

Select the Service Provider icon from the home screen.



Then Click the dropdown arrow to Select the organization.



Your referral Dashboard will load. Click on the Referrals tab to examine the status of the current referrals. New referrals will have a status of "PEN" and can be identified by the BLUE vertical bar at the left of the tile.

The following are the statuses that can be recorded against a referral:

- **PEN** - denotes a new referral has been received and pending actions
- **ACC** - denotes the referral has been accepted
- **DEN** - denotes the referral has been denied
- **CAN** - denotes the referral has been cancelled
- **REQ** – denotes that a Request for Information has been submitted
- **ADM** – denotes the referral has been admitted/closed

Click once on the Patient record tile to activate it. The tile will turn BLUE to indicate which record you are currently viewing. The patient's details will open in the righthand pane of the screen.

Click on the Clinical Profile tab to review the referral information. You can click the drop-down next to 'Jump to' for the various sections of the Clinical Profile; or scroll down / up the document to view all the referral information.

Viewing client: Demo (Fit), Patient4
DOB: 07-09-1939 (82 Years)
NHS Number: No identifier

Acting as: East ICC Case Manager - Nurse Viewing: Referrals

Sort Status: 4 selected Updates: All Apply Filters Mark all cancelled referrals as reviewed Search referrals Advanced

Print Assign Edit client Reviewed Received Deny Request For Information

Updates Details Matching Profile **Clinical Profile** Comments (0) Attachments (1) Tasks (0)

Client Profile

Responsible Contact Account, Training

Service Provider East ICC Kendal

Jump to: - select one -

Category	Value
Demographics Walsley, Mel at 4 October 2021 15:11	
Client Name	Surname: Demo Forename: Patient4
Preferred Name	Preferred Last Name: Fit
DOB	07-09-1939 (82 Years)
Identifier	NHS Number: No identifier Local EPR ID: XXXPatient4DemoXXX
Client Address	Street Address: 4 Demo Street City: Tastingtown Post Code: TE57 1NG Phone Number: 01234567890
Current Location	WGH Maxillofacial Surgery Kendal
Consent Account, Training at 3 October 2021 13:14	

Any accompanying documents that the referrer has included with the referral will be attached to the referral form and can be viewed from within the Attachments page tab.

Click on the Attachments page tab, the accompanying document can either be downloaded or previewed. The receiver team can also add files to the referral by pressing the Upload Files button.

Viewing client: Demo (Fit), Patient4
DOB: 07-09-1939 (82 Years)
NHS Number: No identifier

Acting as: East ICC Case Manager - Nurse Viewing: Referrals

Sort Status: 4 selected Updates: All Apply Filters Mark all cancelled referrals as reviewed Search referrals Advanced

Print Assign Edit client Reviewed Received Deny Request For Information

Updates Details Matching Profile Clinical Profile Comments (0) **Attachments (1)** Tasks (0)



Name	Category	Description	Added by	Date
Medication Chart .pdf			Account, Training	5 October 2021 13:15(modified)

1 of 1

Upload Files

All patient information within this system and Strata Health UK will be kept confidential under the GDPR and data protection principles - legitimate viewing only

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-  Download file icon
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Online URL: <https://elearning.cornwall.nhs.uk/site/kb/article.php?id=322>

