

# PAS BEA - Print

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This will give a printout of the patients currently on a specified B E A List.

Select B E A Print (**HWLP**) from the B E A Prints menu.

Select by ,– **F1** and select the required selection method from the following options:

- Consultant
- List
- Organisation
- Specialty

The following field for completion will vary depending on the option entered in the 'Select by' field.

Order by ,– **F1** for Help and select from:

- Alphabetically
- Chronologically
- Number

Print Type ,– Return through and leave as Summary print.

Type **Ay** and press return to Accept. Select **P** to Print.

Output to ,– Enter the relevant printer or **F1** for Help.

Simply return through the following data fields until the system takes you back to the menu. The print will now sit on the PAS Spoolfile until you request it to print, PAS Spoolfile page for more information.

Online URL: <https://elearning.cornwall.nhs.uk/site/kb/article.php?id=29>