

## PAS BEA - Remove a patient from the BEA List.

If a patient no longer needs to be on the B E A, they should be removed ensuring that only those patients requiring treatment are remaining on the list.

Select Remove Patient from B E A List (**HWRP**) from your menu. Search for and select the patient and relevant event.

The screen will display the B E A list the patient is on .– ensure that you have selected the correct B E A entry before proceeding. Select **N S** (Next Screen).

You will be required to enter the Reason for Removal, type **F1** for Help and select the appropriate reason.

Type **Ay** and press return to Accept

If Other Reason is selected you **MUST** enter a valid reason, e . g . moved from area.

Online URL: <https://elearning.cornwall.nhs.uk/site/kb/article.php?id=27>