

# PAS BEA - BEA Display

This function will allow you to view a list of patients who are waiting on the B E A for a particular consultant. From here you can select a patient and amend the B E A registration screen and allocate a TCI.

Select B E A Display (**HWLD**) from the menu.

**Consultant** ,– Enter the consultant code if known. Alternatively enter the first 3 letters of the consultant surname and press **F1** for Help.

**Specialty** ,– This will default to the appropriate code. However if the consultant has more than one specialty use **F1** and select the appropriate specialty.

**List Code** .– If you want to view all of the lists simply return through this field and it will default to All Lists. However if you wish to view a particular list enter the appropriate code or use **F1** and select from the options available to you.

**Order by** ,– There are 3 options.

**Ay** ,– Alphabetically.

**C**,– Chronologically.

**N**,– Number.

Select the view you would like.

To view the list in its' entirety enter **L D** (List Display), return and the next screen will display the B E A list requested.

If you need to streamline the list you view, e . g . if you only wanted to view the Routine patients that are able to accept a short notice cancellation select **FC** (Further Criteria) and complete the relevant data fields.

Type **Ay** and press return to Accept and the next screen will display the **B E A** list requested.

The screen will contain the patient name, unit number, e . g . **CR**, sex, date of birth, urgency, date on list (**D o L**), to be seen by/review by date and procedure. There are also a number of other columns, which are described below.

**D N** ,– This is the number of times the patient has DNA'd a date to come in.

**C H** ,– Cancelled by hospital.

**C P** ,– Cancelled by patient.

**S N** ,– If the patient is able to accept a short notice cancellation.

**D F** ,– Deferred List – No longer used.

**P O A** ,– Pre Op Assessment – **Y** indicates that this is required.

**>>>** ,– More information is available. **Ctrl + F6** to view patients contact number.

Online URL: <https://elearning.cornwall.nhs.uk/site/kb/article.php?id=26>