

PAS Enquiry - View Casenote Locations

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MPENQT          PAS IP/OP/PATHOLOGY RESULTS ENQUIRY + TR          CACHÉ TESTRI
1  MPENQ        PAS IP/OP/PATHOLOGY RESULTS ENQUIRY
2  MPTRB        CASENOTE TRACERING BASIC
3  PENQ         Pathology Enquiry
4  MPUSER       PAS USER UTILITIES

Current Organisation: TR
[      ]
```

From the main menu select Casenote Tracing Basic (M P T R B)

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MPTRB          CASENOTE TRACERING BASIC          CACHÉ TESTRI
1  HFPT        Patient Tracer Recordings
2  HFDP        Batch Tracer Index
3  HFPL        Casenote Tracer Pulling List
4  HFPP        Patient Search

Current Organisation: TR
[      ]
```

Select Patient Tracing Recordings (**H F P T**) and press return. This function is used to view the current location of case notes.

Enter the patient's hospital number and return.

The next screen will display the last 3 recorded locations of the notes, if available.

The most recent location will be the bottom entry and will be highlighted.

Using **Ctrl + F6** keys together will display information held behind the screen, for example which hospital location the notes are filed at, or who created the tracer for the notes.

If there is an **F** to the left of the date this indicates that the notes have been Filed in a Medical Records department.

Online URL: <https://elearning.cornwall.nhs.uk/site/kb/article.php?id=2>