

## PAS SWiftPlus - Sent on Leave

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### SwiftplusSWiftPlus Sent on Leave

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Sent on Leave is used when a patient is allowed home during a long care spell but will return in a day or so e.g. the patient leaves on Friday but will return on Sunday.

- **Left click** on the patient and select **Discharge**.
- Confirm the identity of the patient.
- The **Method of Discharge** will default to 'On medical advice'. Click on the drop down arrow and select **Sent on leave**.
- Destination on discharge is not a mandatory field, however if the destination is known, click on the drop down arrow and select the appropriate option
- Click **OK** to confirm the action.

Returning the patient from leave can only be completed in the PAS system.

Online URL: <https://elearning.cornwall.nhs.uk/site/kb/article.php?id=191>