

PAS SWiftPlus - Printing Standard Labels

SwiftplusSWiftPlus Printing Standard Labels

If the patient's demographic details have changed you must shred or discard the old labels in the confidential waste and print new Standard Labels as follows:

- **Left click** on the patient and select Print Label. Confirm the identity of the patient.

Note: If using the touchscreen, tap the Keyboard icon.

- Amend the Number of Labels to 12, this will print 1 set of labels. For 2 sets enter 24, 3 sets enter 36 etc.
- Click on the **drop down arrow** and select the correct printer from the options displayed.
- Click **Print Now**.

Online URL: <https://elearning.cornwall.nhs.uk/site/kb/article.php?id=188>