

PAS Patient Registration - Communication Details

Communication Details

- Type **N** for New then press the return key.
- **Type**, - Press the **F1** key and select Email address. You can only enter one email address. These details will then feed the MAXIMS system to allow correspondence to be emailed to the patient.
- **Detail**, - type the email address then press the return key.
- **Consent**, - type **Y** for Yes as the patient has given their consent for us to email them, then press the return key.
- **Owner**, - press the **F1** key and select the appropriate response. Please double check your entry before saving.
- Type **Ay** to Accept and press the return key to save the information entered. You will be taken back to the Tertiary screen where you must accept the details entered.

RCUR7	COMMUNICATION DETAILS	CACHÉ TESTRI
No Detail Type		Consent Owner
1. adam.parsons@zt5.com Email Address		Yes SELF
number/New/Page Up/Page Down/Other []		

NOTE: To go directly to the Communication Details screen from either the Main Details (**M A**), or Secondary screen (**S E**), enter **CU** as an action prompt.

Online URL: <https://elearning.cornwall.nhs.uk/site/kb/article.php?id=150>