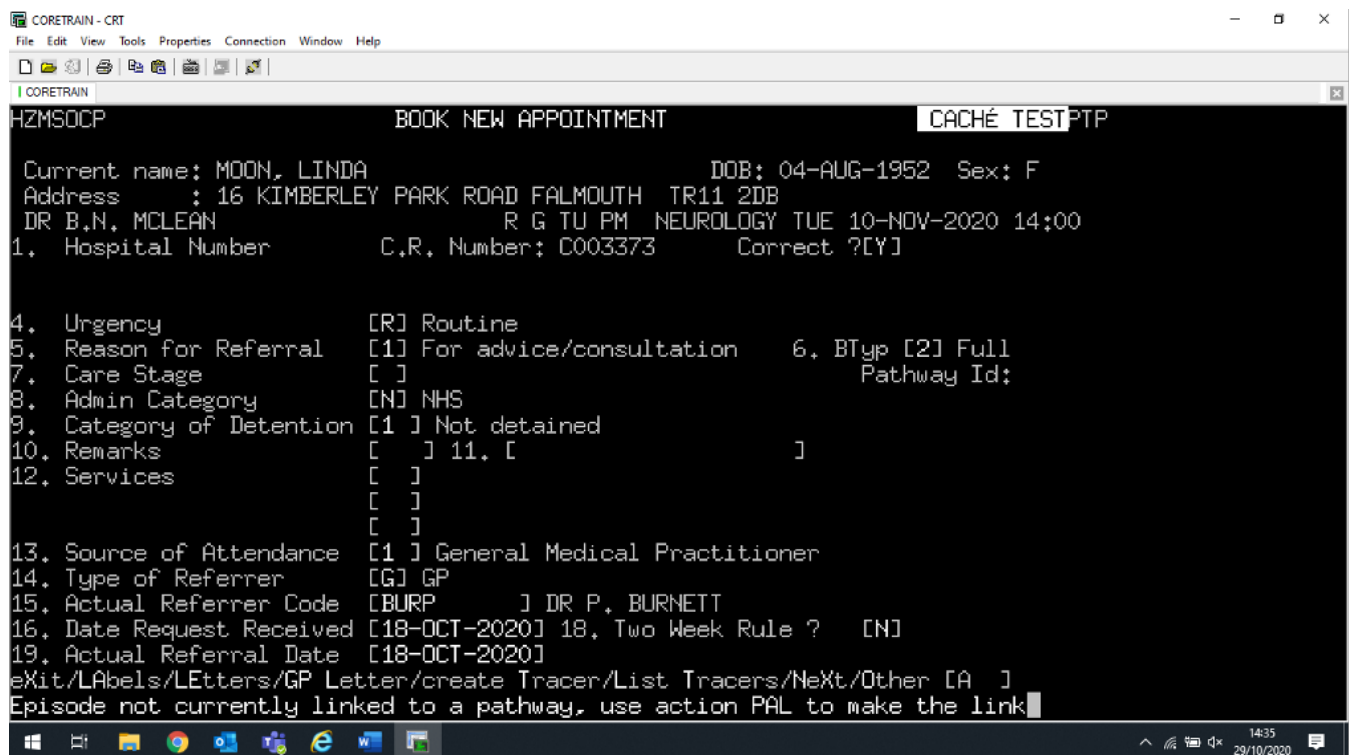# PAS Outpatients - Starting a Pathway ID for New Appointments

Starting a Pathway ID for New Appointments

You must ensure that the episode has a Pathway ID associated with it.

Once you have booked the appointment

Enter **P A L** to proceed to the Pathway Allocation screen.

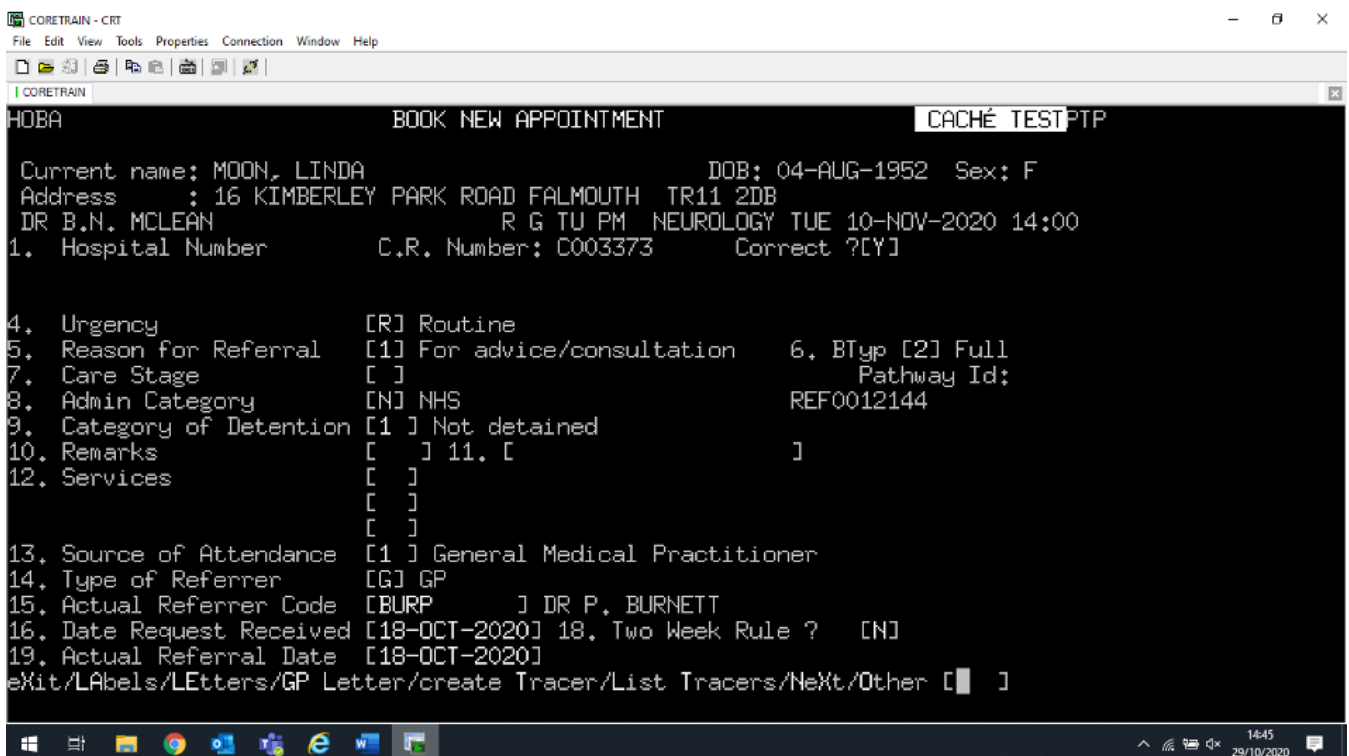**Start New Pathway**, - Type **S N P** and press the return key.

Initiating Provider ,- Enter the appropriate Provider code e.g. RCHT or press the **F1** key for Help.

Pathway ID, - Enter the letter **Ay** press enter and an ID number will automatically be allocated.

Clock Start, – This will default to the date the referral was received. Type **Ay** and press the return key to Accept the details.
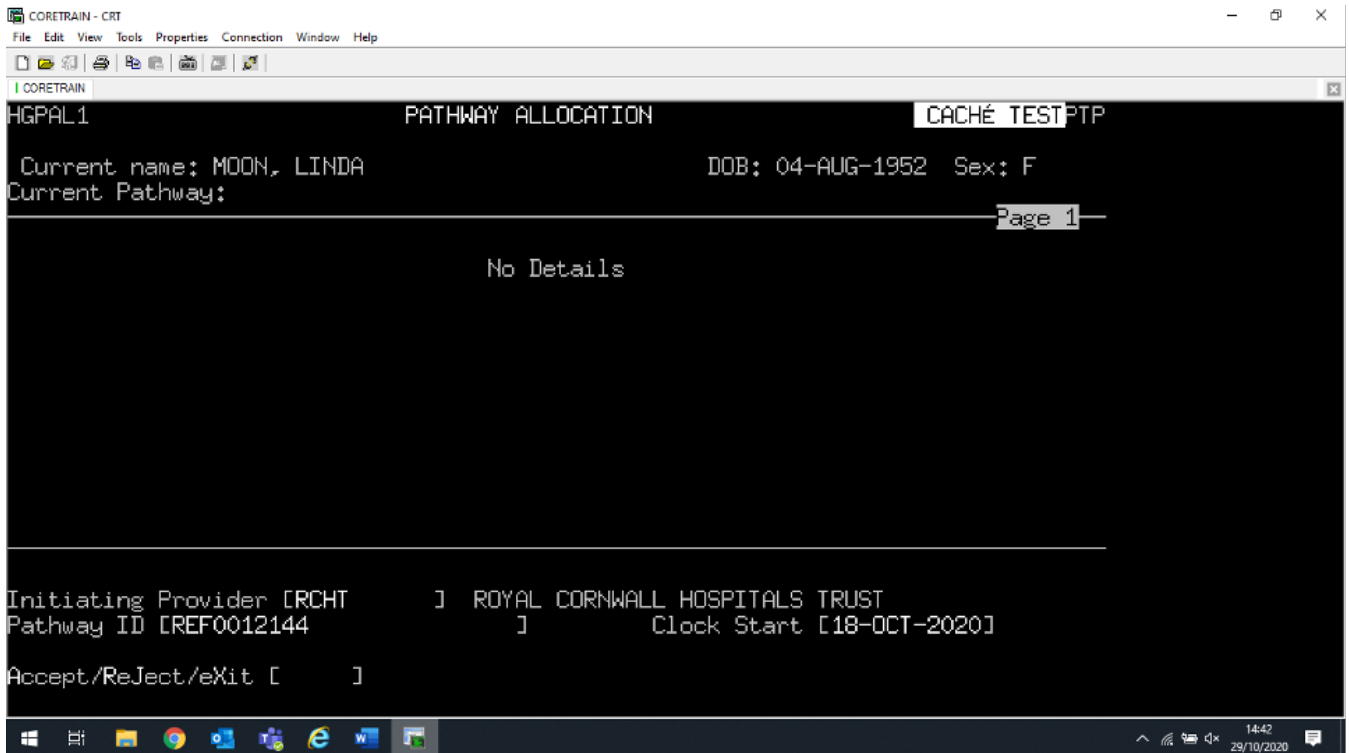
A to Accept, you will be returned to the Book New Appointment screen and the pathway ID number will be shown under field 6.