

PAS Outpatients - Recording Diagnosis Codes and Recording Procedure codes with a Diagnosis Code

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From the **OP BASIC MENU** select **RECORD OUTCOME (HOOA)** and enter the patient number or details. Check you have the correct patient and enter **A** to Accept.

Attended? - Enter **Y** or **N** depending on whether the patient attended.

Care Stage* - This field may be pre-filled. F1 will display a code list.

Reason for Referral* - This field may be pre-filled. F1 will display a code list.

Outcome - Enter the code indicated on the outcome form. F1 will display a code list.

Time of Arrival - May be entered here if not previously entered.

Time seen - Enter if required.

Grade of Staff - Enter the code for the appropriate person who reviewed the patient. F1 will display a code list.

If no procedure has been performed **A** to accept.

To enter a diagnostic code, enter **O** (Other) and enter **DC**

Free text the diagnosis code into the first field and return. Multiple entries can be made.

```
Diary Code          EVAJU/ZCT          R G UROLOGY C
Appointment date: 09-SEP-2019      Time: 15:40
GP diagnosis
1 [G62.9      ] Polyneuropathy, unspecified
1* [          ]
Free text          [
1 [              ] 1* [              ]
```

Once the diagnosis codes have been entered return through the fields.

Coding complete Y

A to Accept and enter the RTT code

If the outcome was Further Appointment or Add to Follow-up Pending List, you will be taken to the next screen

* If a procedure has also been performed during the outpatient attendance this must be recorded in addition to the Diagnosis Codes The codes **MUST** be entered in the order they appear on the outcome form

At Care stage, enter 2 for Treatment, and **Reason for referral**, enter 2 for a specific Procedure.

Once entered the letters **PC** will populate the bottom right data field.

If a procedure **has** been performed, return over **PC** and enter the code indicated on the outcome form.

Once all the codes have been entered return to **Coding complete** and Enter **Y** for Yes.

A to accept the procedure codes. You will then be returned to the outcome screen.

Select **O (Other)**

Enter **DC**

Free text the diagnosis code into the first field and return. Multiple entries can be made.

```
Diary Code      EVAJU/ZCT      R G UROLOGY C
Appointment date: 09-SEP-2019      Time: 15:40
GP diagnosis
1 [G62.9      ] Polyneuropathy, unspecified
1* [          ]
Free text      [
1 [          ] 1* [          ]
```

Once the diagnosis codes have been entered return through the fields.

Coding complete Y

A to Accept and enter the RTT code

If the outcome was Further Appointment or Add to Follow-up Pending List, you will be taken to the next screen

Online URL: <https://elearning.cornwall.nhs.uk/site/kb/article.php?id=133>