

# PAS Outpatients - Function Keys Used To Scroll Through Diary Dates

## Function Keys Used To Scroll Through Diary Dates

Listed below are the function keys that are needed to scroll through the diaries to view earlier/later appointment slots and clinics in the past/future.

Action	Function Key
To view <b>later appointment slots</b>	Control + F3 together
To view <b>earlier appointment slots</b>	Control + F2 together
To view <b>next clinic</b>	Page Down Key
To view <b>previous clinic</b>	Page Up key
To view <b>additional clinic information</b> (If slot has + sign on far right.)	Control + F6 together

Online URL: <https://elearning.cornwall.nhs.uk/site/kb/article.php?id=127>