

# PAS Outpatients - Deleting a Pending List Entry

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## Deleting a Pending List Entry

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From the menu select Maintain Joint Pending List (**H O M J P**) and complete the screen as explained previously.

From the list displayed highlight the relevant patient and then type **D E N** for Delete Entry, then press the return key.

The prompt **Delete New Pending list entry, are you sure (Y/N) ?** will appear. Type **Y** for yes, then press the return key.

**Reason for Removal**, - Press the **F1** key for Help. You will have to enter a valid reason as to why the patient is being removed from the Pending List.

It is important to enter a valid reason for removal as this may be required for any further queries.

Online URL: <https://elearning.cornwall.nhs.uk/site/kb/article.php?id=126>