PAS Outpatients - Cross Hospital Booking

Cross Hospital Booking

This function allows the user to book appointments at different locations without having to swap out of their current organisation.

Select Cross Hospital Booking (**H O X H**) from the menu and enter the patient hospital number.

The Patient Main Details screen will be displayed and the code **B N** for Book New will automatically default at the bottom of the screen – remember change to **BF** for book Follow Up if necessary.

Press the return key.

The next screen will display all of the hospitals to which you have access.

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| File Edit View Tools Properties Connection Window Help | | | | |
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| CORETRAIN | | | | × |
| HOXH1 CROSS HOSPITAL BOOKING | CACHÉ TEST PTP | | | |
| Current name: MOON, LINDA DOB: 04-AUG- Address : 16 KIMBERLEY PARK ROAD FALMOUTH TR11 2DB Hospital No : C.R. Number CO03373 | 1952 Sex:F | | | |
| Code Organisation Name | | | | |
| AU ST AUSTELL HOSPITAL CI RCH CITY (CLOSED) CR CAMBORNE/REDRUTH HOSPITAL EC EAST CORNWALL HOSPITAL FA FALMOUTH HE HELSTON HOSPITAL LW ST LAWRENCES HOSPITAL MA ST MARYS HOSPITAL | + | | | |
| Current Organisation TR RCH TRELISKE | | | | |
| Required Organisation [HE]] | | | | |
| Accept [A] | | | | |
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If you do not have all of hospitals you need, please contact IT Support on 0 1 2 0 9 8 8 1 7 1 7.

Enter the code of the hospital at which you wish to book the appointment e.g. HE, return and Type **Ay** and press the return key to Accept any changes.

Continue to book the appointment.

REMEMBER to **start** the Pathway ID, <u>PAS Inpatient - Starting and Linking</u> <u>a Pathway ID</u>

Online URL: <u>https://elearning.cornwall.nhs.uk/site/kb/article.php?id=125</u>