

PAS Enquiry - Outpatient Appointment History

After logging into CORE select the **PAS IP/OP/Pathology Results Enquiry** option and the Enquiry menu will appear.

```
1  RI      RI Patient Details
2  HIPS    Inpatient Search
3  HIWD    Display Patients on Ward
4  HISM    Inpatient Stay Movements
5  HOPS    Outpatient Search
6  HOAH    Outpatient Appointment History
7  HOSWS   Clinic Workload Print
8  HOCE    Clinic Enquiry
9  HOCA    Clinic Attendance List
10 PENQ    Pathology Enquiry
11 MPUSER  PAS USER UTILITIES
12 HIPM    Past Inpatient Movements
```

Current Organisation: TR

This will display all of the patients past, cancelled, outstanding and pending list entries.

Type the patient's hospital CR number and press the return key, or search using the patient's details. The patient's details will appear on the next screen. Check this is the correct patient.

At the bottom of the screen the following command prompts are displayed;

Outpatient Appointment History screen commands:

P A S

Past appointments **PAS**t appts

OUT

Outstanding appointments **OUT**standing appts

CAN

Cancellations **CAN**cellations

TRA

Transport **TRA**nspport

PEN

Pending List **PEN**ding list

O

Other **O**ther

Select the type of appointment you wish to view. For example to view Past or Cancellations enter the appropriate prompt, **P A S** or **C A N** and press the return key.

Note If a highlighted **+** sign appears on the far right of the screen, this indicates that there is information held behind the front screen. To access this information press **Ctrl and F6** and the information will be displayed, for example the reason an appointment has been cancelled or where the appointment is being held.

Video Option

Your browser does not support the HTML5 Video element.

Online URL: <https://elearning.cornwall.nhs.uk/site/kb/article.php?id=1>